



Various Federal, State and local laws prohibit discrimination based on race, color, sex, religion, national origin, ancestry, age, disability or marital status. JG&CC is an equal opportunity employer and your response to any questions will not be used as basis for discrimination, but will be judged on its relevance to position you are seeking.

PERSONAL INFORMATION

DATE

Name (Last)		First			(Middle)		
Home Address				City		State	Zip
Home Telephone ()			Business Telephone ()			May we contact you at work? ____ Yes ____ No	
Position Applying For _____							
Days and hours available.				If you're under 21 years of age, please state your date of birth (no one under 16 may be hired) _____ / _____ / _____			
Day	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
From							
To							
How were you referred to JG&CC? _____							
Do you have any friends or family who are members at JG&CC? No ____ Yes ____ If so who? _____							

EDUCATION

Type of School	Name and Location of School	Degree/Area of Study	Number of Years Attended	Graduated (Check One)
High School				___ Yes ___ No
College				___ Yes ___ No
Graduate School				___ Yes ___ No
Other				___ Yes ___ No

US MILITARY SERVICE

Branch of Service	Technical Specialization	Rank Attained

SPECIAL SKILLS

Typing Speed _____ wpm	Shorthand of Speedwriting _____ wpm	CRT _____ (Strokes/Hour)	PC Software/Other Equipment
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LEGAL

Are you a U.S. citizen or do you have a legal right and necessary documents to work in the U.S. ____ Yes ____ No
(Identity and employment eligibility of all new hires will be verified as required by the Immigration Reform and Control Act of 1986.)

Were you ever discharged by any company? ____ Yes ____ No. If yes, give name of company(ies) _____

Reason for discharge: _____

Have you ever been convicted of a crime other than a minor traffic violation? The existence of a criminal record will not automatically disqualify you from the job for which you are applying. ____ Yes ____ No

If Yes, please explain offense and final disposition: _____

EMPLOYMENT HISTORY

List employment starting with your most recent position. Account for any time during this period that you were unemployed by stating the nature of your activity. May we contact your current employer? ___ Yes ___ No Please indicate if you were employed under a different name.

Dates	Name & Address of Employer	Position Held & Supervisor	List Major Duties	Salary or Wages	Reason for Leaving
From: _____/_____/_____ Mon. Yr.	Name _____ Address _____ City _____	Your Job Title _____ Supervisor _____		Starting _____ Final _____	
To: _____/_____/_____ Mon. Yr.	State _____ Phone _____				
From: _____/_____/_____ Mon. Yr.	Name _____ Address _____ City _____	Your Job Title _____ Supervisor _____		Starting _____ Final _____	
To: _____/_____/_____ Mon. Yr.	State _____ Phone _____				
From: _____/_____/_____ Mon. Yr.	Name _____ Address _____ City _____	Your Job Title _____ Supervisor _____		Starting _____ Final _____	
To: _____/_____/_____ Mon. Yr.	State _____ Phone _____				
From: _____/_____/_____ Mon. Yr.	Name _____ Address _____ City _____	Your Job Title _____ Supervisor _____		Starting _____ Final _____	
To: _____/_____/_____ Mon. Yr.	State _____ Phone _____				

Have you previously worked for Jeremy Golf and Country Club? ___ Yes ___ No

Dates employed: From _____ To: _____ Reason for Leaving: _____

REFERENCES

Business references: (do not list relatives) (please indicate if you were employed under a different name)

Name	Address	Work Phone No.	Title	Years Known

PLEASE READ CAREFULLY

I understand that with my authorization, an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, educational background, credit record and /or criminal history. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate dismissal. I understand that I am required to abide by all rules and regulations of JG&CC. I also understand and agree that if employed, the employment will be "at will". That is, either I or JG&CC may end the employment relationship at any time, for any reason. I understand that receipt of this application by JG&CC does not imply employment and that this application and/or any other JG&CC documents are not contracts of employment.